



**Mahatma Gandhi Vidyamandir's
Maharaja Sayajirao Gaikwad Arts, Science & Commerce
College, Malegaon - Camp, Dist. Nashik, MS**

Affiliated to Savitribai Phule Pune University, Pune
NAAC Accredited (Cycle 3rd) A+ Grade with CGPA - 3.26



Internal Quality Assurance Cell

Notice

All respected members of the Internal Quality Assurance Cell (IQAC) are requested to attend a meeting scheduled on **18/03/2025 at 3.00 am at LVH Conference Hall**. The agenda of the meeting is as follows.

Agenda

1. Confirmation of the minutes of the previous meeting held on 12/12/2024.
2. Discuss status of autonomy and relevant NAAC guidelines.
3. Coordinate structure/syllabi designing workshops for faculty.
4. Review website up gradation as per autonomous college guidelines.
5. Coordinate internal and external audit of the departments.
6. Approval to Institutional Development Plan.
7. Upload and update statutory information on UGC recommended portals.
8. Any other relevant issue with prior permission of the chairperson.

Date: 24/02/2025

Dr. Milind M. Ahire

IQAC Coordinator

Mahatma Gandhi Vidyamandir's
Maharaja Sayajirao Gaikwad Arts,
Science and Commerce College,
Malegaon Camp, Dist. Nashik

Dr. Subhash N. Nikam

PRINCIPAL

Mahatma Gandhi Vidyamandir's
Maharaja Sayajirao Gaikwad Arts,
Science and Commerce College,
Malegaon Camp, Dist. Nashik



**Mahatma Gandhi Vidyamandir's
Maharaja Sayajirao Gaikwad Arts, Science & Commerce
College, Malegaon - Camp, Dist. Nashik, MS**

Affiliated to Savitribai Phule Pune University, Pune
NAAC Accredited (Cycle 3rd) A+ Grade with CGPA - 3.26

Autonomous College



Internal Quality Assurance Cell

Minutes of the Meeting

Meeting No. 04

Date: 18/03/2025

Venue: LVH Conference Hall

Time: 3.00 pm

The fourth meeting of the Internal Quality Assurance Cell for the academic year 2024-2025 is held on March 18, 2025. Prin. Dr. Subhash Namdev Nikam (Chairperson, IQAC) chaired the meeting. Dr. Milind Ahire, Coordinator IQAC extended a warm welcome to the chairperson and other members of IQAC.

Agenda 1: Confirmation of the minutes of the previous meeting held on 12/12/2024.

Dr. Milind Ahire presented the minutes of the meeting held on 12/12/2024. The members discussed the minutes and unanimously approved them.

Agenda 2: Discuss status of autonomy and relevant NAAC guidelines.

Dr. Kalyan Kokane shared NAAC assessment and accreditation guidelines for autonomous college with the committee and stressed the need to revise distribution of data collection procedure. The chairperson directed the coordinator to have a metric wise distribution framework for data collection.

Agenda 3: Coordinate structure/syllabi designing workshops for faculty

Dr. Subhash Nikam directed the Nodal Officer of the autonomous college to organize syllabi designing workshops for faculty to sensitize them about policy, framework, and procedure of syllabi design for courses under autonomous college.

Agenda 4: Review website up gradation as per autonomous college guidelines.

Mr. Mahadev Khirsagar (Coordinator, College Website) presented current status of website up dation. Dr. B.S.Jagdale (Management Representative) suggested to review the current structure of reputed autonomous colleges and prepare a framework of our college website.

Agenda 5: Coordinate internal and external audit of the departments.

Dr. D.G.Jadhav proposed to get academic audit of the departments done for the academic year 2024-2025. Dr.T.S.Savale (Vice Principal) suggested to form a committee to look after coordination of academic audit of the departments.

Agenda 6: Approval to Institutional Development Plan.

Dr. M.B.Sonawane put forth the issue of institutional development plan for 2024-2025 to 2028-2029. Dr. Kalyan Kokane presented the draft of IDP before the members. The IQAC members have suggested a few modifications in student holistic development initiatives, evaluation, and research activities.

Agenda 7: Upload and update statutory information on UGC recommended portals.

Dr. Kalyan Kokane (Nodal Officer) expressed his concern over uploading compliances on various UGC portals. The chairperson suggested to form a committee to look after this.

Agenda 8: Any other relevant issue with prior permission of the chairperson-Nil



**Mahatma Gandhi Vidyamandir's
Maharaja Sayajirao Gaikwad Arts, Science & Commerce
College, Malegaon - Camp, Dist. Nashik, MS**

Affiliated to Savitribai Phule Pune University, Pune
NAAC Accredited (Cycle 3rd) A+ Grade with CGPA - 3.26

Autonomous College



Action Taken Report

Sr. No.	Agenda Details	Action Taken Report
1	Discuss status of autonomy and relevant NAAC guidelines	Dr. Milind Ahire revised metric wise distribution of NAAC responsibilities.
2	Coordinate structure/syllabi designing workshops for faculty.	All the BoS chairpersons have coordinated one day workshop on 'Syllabus Structuring'
3	Review website up gradation as per autonomous college guidelines.	Mr. Mahadev Khirsagar communicated templates for information for department updates for college website.
4	Coordinate internal and external audit of the departments.	IQAC has formed an internal audit committee and the committee prepared a department wise visit schedule for document verification.
5	Approval to Institutional Development Plan.	IQAC has incorporated the suggestions of the members and uploaded it to college website.
6	Upload and update statutory information on UGC recommended portals.	A coordinator is appointed to look after UGC compliance from time to time.

Minutes proposed by

Dr. Milind M. Ahire
IQAC Coordinator

Mahatma Gandhi Vidyamandir's
Maharaja Sayajirao Gaikwad Arts,
Science and Commerce College,
Malegaon Camp, Dist. Nashik



Minutes approved by

Dr. Subhash N. Nikam
PRINCIPAL

Mahatma Gandhi Vidyamandir's
Maharaja Sayajirao Gaikwad Arts,
Science and Commerce College,
Malegaon Camp, Dist. Nashik